

THE LORD'S FOUNDATION ACADEMY



PROSPECTUS/ADMISSION FORMS
PRESCHOOL, PRIMARY & J.H.S

SCHOOL PROFILE

The Lord's Foundation Academy was established in 2013. The school has three departments namely: **The Preschool, Primary, and Junior High School**. The Lord's Foundation Academy started with an enrolment of three pupils. This has steadily grown over the years as a result of quality education fused with good moral values that we inculcate into our pupils. We also blend our academic work with extra-curricular activities to ensure the child's total psychomotor development.

THE PRESCHOOL: is a well decorated Montessori standard environ, very attractive and conducive for our children. Our Preschool consists of the Crèche, Nursery one and two, Kindergarten one and two.

PRIMARY: Our Primary is second to none. We have a full range of specially designed teaching and learning aids that help the natural development of the pupil's personalities and at the same time promote health, physical, social, emotional and intellectual development.

J.H.S: The JHS department, we believe, is a transitional period for the students into the Senior High Schools. The Lord's Foundation Academy has therefore put in place a strategic programme to prepare students adequately for the Basic Education Certificate Examination (BECE).

In line with this, subject teaching starts from stage four (4). This goes a long way to enhance teaching and learning and also gives our students the advantage of having a multi-dimensional approach to solving problems. Teachers approach to teaching is dynamic and strategic enough to meet each pupil's academic needs.

REASONS WHY YOUR CHILD MUST ENROL AT TLFA

- ✓ A serene and clean environment for teaching and learning.
- ✓ Well ventilated and spacious classrooms.
- ✓ Extra-curricular activities and educational tours.
- ✓ A blend of traditional and Montessori system of teaching by experienced and motivated teachers.
- ✓ Moderate fees.
- ✓ Very clean washroom facilities.
- ✓ Transport and canteen services.
- ✓ Walled compound with security officers.
- ✓ Well-furnished library.
- ✓ Well-equipped science and computer Laboratory.

TEACHING STAFF: The Lord's Foundation Academy is well endowed with diploma and degree holders as well as professional teachers who have a wide range of rich experiences to achieve the vision and mission of the school.

FACILITIES

- ✓ An ultra-modern science laboratory.
- ✓ State of the art computer laboratory.
- ✓ A well-furnished and stocked library.
- ✓ Spacious, neatly tiled and well-ventilated classrooms.
- ✓ Neat and tiled washrooms.
- ✓ Bookshop.
- ✓ Kitchen.
- ✓ Efficient transport services.
- ✓ Basketball court.
- ✓ An Astro turf football pitch.
- ✓ Physical retreat center.

OPENING HOURS

Learners in Preschool and Primary are to report to school at 7:00am while JHS learners are to be present by 6:30am. The school gate closes at exactly 7:50am prompt. Pupils or students who arrive after the closure shall be turned away.

SCHOOL FEES

Parents or Guardians are encouraged to pay the termly fees in full before the beginning of the next academic term. Our offices are opened during the holidays from 8am to 1pm only on appointment. Fees once paid are non-refundable.

For mobile money payments use the information below:

Merchant line: **169017** (The Lord's Foundation Academy)

MTN MOMO: **059-739-2365** (The Lord's Foundation Academy)

Kindly indicate at the reference, the name of child or call us once you make payments.

BOOKS AND STATIONERY

All books and stationery are sold at the school's bookshop. We humbly entreat parents to buy all books and stationery from the bookshop. The school does not permit parents/guardians to buy books outside the school because it delays the learning and teaching process.

Please note: book fees (text books and exercise books) are paid **once in a year**.

DRESS CODE

According to the dress code for students, all learners are expected to be in the prescribed school uniform at all times. All uniforms are sold at affordable prices at the school's bookshop.

Students are expected to be in the prescribed uniforms below:

- The main school uniform to be worn on Mondays and Tuesdays
- The school Lacoste to match a pair of blue-black jeans on Wednesdays
- Ceremonial attire to be worn on Thursdays
- The sportswear (P.E kit) to be worn on Fridays

Please note that boys are to be in a pair of black socks and black shoes at all times except on Fridays where sneakers are allowed. Girls are to be in a pair of white socks and black shoes except on Fridays where sneakers are allowed.

PRACTICAL WORK

In this era of technology, The Lord's Foundation Academy believes in the hands-on approach method of teaching. In view of this, practical lessons in various subjects are given priority.

EXTRA CURRICULAR ACTIVITIES

The Lord's Foundation Academy believes in a holistic approach to the development of the child. For that matter, the school organizes both indoor and outdoor extra-curricular activities in Football, Volley ball, Table tennis, Basketball, Oware games, Draughts, Monopoly games etc. for the children. The school again encourages the formation of clubs such as Writers' and Debaters' club, Drama club, Science and Math club, Cadet Corps, Girls Guide, Red Cross etc.

LUNCH AND TRANSPORT

Please note that lunch and transport fees are not part of the school fees. They are used in feeding and maintaining the busses. Parents should kindly pick forms from the office for placement order.

GUIDANCE AND COUNSELING UNIT

Matured and experienced counselors are available at hand to offer the necessary counseling to our children.

EDUCATIONAL TOUR

A special educational tour to well-established institutions would be periodically organized for the children. Details would be communicated to parents/guardians at the beginning of every term.

TRUANCY AND ABSENTEEISM

The school takes strong exceptions to truancy and absenteeism. Culprits shall be dealt with accordingly. Parents are entreated to educate their wards on this subject matter.

**PLEASE FILL THE FORMS AND DETACH THEM FROM THE BOOKLET, RETURN THE FILLED
PORTION TO THE HEADMASTER OR HEADMISTRESS**

ADMISSION FORM

Surname:

First name:

Middle name:

Sex:

Date of birth:

Place of birth:

Nationality:

Postal Address:

Last school attended:

Class to which admission is sought:

Expected entry:

Current class:

How did you hear about The Lord's Foundation Academy? (Please tick)

a) TV ADVERTISEMENT

☐

b) RADIO ADVERTISEMENT

☐

c) FRIENDS

☐

d) NEWSPAPERS

☐

e) SOCIAL MEDIA ADVERTS

☐

f) OTHERS

☐

(PLEASE SPECIFY):

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Names and ages of other siblings

Names:

Ages:

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Father's full name:

Occupation:

Place of work:

Office address:

E-mail address: Fax.....

Phones (office) Mobile

Age:

Residential Address:

Religious denomination:

Mother's full name:

Occupation:

Place of work:

Office address:

E-mail address: Fax.....

Phones (office)..... Mobile.....

Age:

Residential Address:

Religious denomination:

Guardian's full name:

Occupation:

Place of work:

Office Address:

E-mail address: fax.....

Phones (office)..... Mobile

Age:

Residential Address:

Religious denomination:

DOES YOUR CHILD HAVE ALLERGIC REACTIONS TO ANY CONDITION? YES OR NO.....

DETAILS.....

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Please attach a photocopy of your ward's Birth certificate and weighing card when returning this form.

Thank you.

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Date

.....

Signature

HEADTEACHER'S REMARKS

NAME:

CLASS REQUESTED: CLASS ACCEPTED:

REMARKS:

HEADTEACHER'S NAME:

SIGNATURE: DATE:

OTHER RELEVANT INFO:

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THE LORD'S FOUNDATION ACADEMY

MEDICAL EXAMINATION FORM

Pupil's/ student's name:

Height (meters)..... weight..... blood pressure.....

Vision-right.....left.....hearing right.....left.....

Ears &throat &nose.....mouth.....teeth.....

Lungs & chest.....abdomen.....

Spine and other muscle skeletal system.....

OTHER TESTS

Chest x-ray

Urinalysis.....

Hemoglobin level..... Sickling status.....

Any significant medical history

Any abnormal medical findings

Any restrictions-dietary/physical activity (give reasons)

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Comments.....

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I CERTIFY THAT I HAVE RECEIVED THE MEDICAL HISTORY AND PERSONALLY EXAMINED THE APPLICANT

Name of Doctor.....

Qualification.....Designation.....

Address.....

Date.....

.....

SIGNATURE

.....

STAMP OF DOCTOR

SCHOOL ANTHEM

2X THELFA! Arise and shine!

In God we excel is our motto which is so much dearly cherished.

With love, unity and Godly fear

We are always successful in our duties and so we cry again

2x Arise and shine

THELFA! HEY! Arise and shine always

For mother great THELFA.....

OUR MISSION

We provide high quality education and child care in a safe, respectful and inclusive environment that builds a foundation for a lifelong learning.

OUR VISION

To prepare and motivate our students for a rapidly changing world by investing in them critical thinking skills, a global perspective and a respect for core values like honesty, loyalty, perseverance and compassion. Students will have success for today and be prepared for tomorrow.

OUR CORE VALUE

This is a central belief clearly understood and shared by every member of the school community. We believe in commitment, opportunity, respect and excellence.

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WEBSITE: www.thelordsfoundationacademy.com

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